

Careers Release Notes November 2022

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Careers

Check-Ins

Skills in Check-Ins

Prior to this enhancement, users were unable to access their skills profile if they wanted to have a skills discussion with their manager during a Check-In meeting.

With this enhancement, within Check-Ins, users can select the skills icon to access their Skills Profile, add and remove skills, and search for new skills.

Skills ✕

LW Leigh Waller • Accounting Manager

Skills You Want To Develop

Choose the skills you wish to develop

We'll help you stay on track with your progress and prioritize suggested learning and development paths based on your preferences.

[Develop Skills](#)

Your Skills

Add skills you already have

Defining your skills will help us identify relevant opportunities for learning and career development.

[Add Skills](#)

Skills You Might Have

account reconciliation ... accounting ...

accounting assistant ... accounts payable ...

accruals ... audit ... balance sheet ...

...

[Show more](#)

Selecting a skill opens a capability details flyout to view skill details, endorsements, rating history, and related learning, if enabled.

How Does this Enhancement Benefit My Organization?

Organizations can create better skill coaching experiences for employees during Check-In meetings.

Implementation

This functionality is automatically enabled for all organizations using the Check-Ins module.

Permissions

The following existing permissions apply to this functionality:

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Capabilities - Skills Profile - View	Grants ability to view an employee Skills Profile. Users who have this permission may view the Skills Profile for anyone in the organization. However, individual ratings have privacy settings that control visibility within the Skills Profile. This permission cannot be constrained. This is an end user permission.	Core Administration

Check-Ins Usability Enhancements

With this release, Check-Ins improves usability and consistency across many different screens.

Hyperlinks in Check-Ins Comments

The updated inline text box editor lets users add hyperlinks to Check-Ins Comments.

Improved Templates Page

The following improvements are now available on the Templates page:


- Padding and page elements are now consistent with other administration screens.
- A loading screen is now available on the manage templates page.


Updated Check-Ins Wizard

Users can now select the First Meeting Date at the beginning of the process instead of the end of the process. This allows users to review and confirm all Check-Ins details on the same page.

GENERAL SETTINGS

* Participants

 You • Accounting Manager

 Allen Lee • Marketer

* Check-in Name

Q1 2021 Development Check-In 28 / 200

Check-in Description


Please enter in a description for your check-in.

0 / 1000

* Meeting Frequency

Quarterly (Suggested) ▼

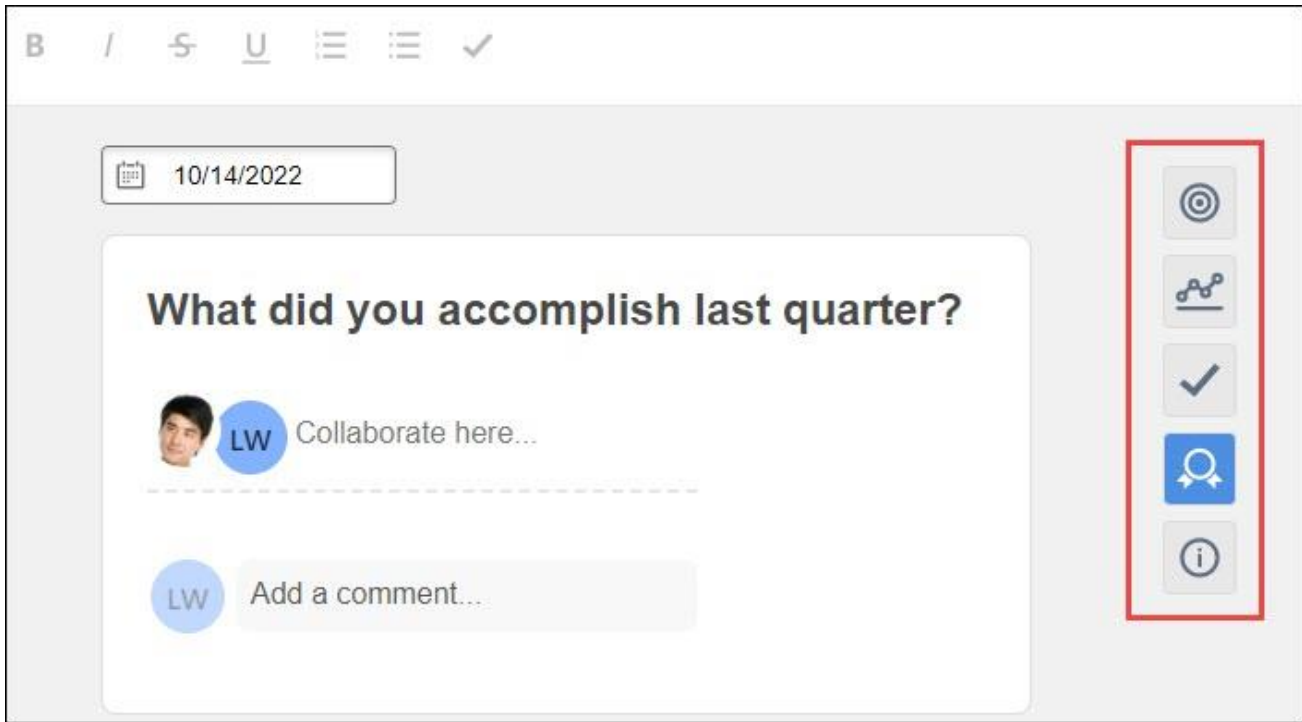
* First Meeting Date

 MM/DD/YYYY

Select a date for your meeting, this can be changed later

Improved Sidebar Icon Functionality

All sidebar icons load and appear at the same time instead of displaying blank spaces while the icons load.



Implementation

This functionality is automatically enabled for all organizations using the Check-Ins module.

Permissions

The following existing permissions apply to this functionality:

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Check-Ins - Create	<p>Grants ability for the user to create and update Check-Ins. The permission constraints determine with whom the user can create Check-In discussions. This permission can be constrained by OU, User's OU, User Self and Subordinates, User, User's Subordinates, User's Direct Reports, User's Self, User's Manager, User's Superiors, and Employee Relationship. Users with constraints in the "Check-Ins - Create" permission cannot create a new Check-In with anyone who is not part of the constraints, but can still view and update any Check-In in which they are a participant.</p> <p>This is an end user permission.</p> <p>Note: <i>Permission constraint to Employee</i></p>	Performance

	<p><i>Relationship grants permission to dotted line or secondary managers to create Check-Ins with users that report to them in the matrix structure. A constraint "Restricted to Employee Relationship: Detail Supervisor" means that the Detail Supervisor can create a Check-In with their indirect subordinate but the indirect subordinate cannot create a Check-In with their Detail Supervisor.</i></p>	
<p>Check-In Templates - Manage</p>	<p>Grants ability to manage Check-Ins Templates. This permission cannot be constrained. This is an administrator permission.</p>	<p>Performance</p>