# Deep Linking Setup Guide

# What is Deep Linking?

**Deep** **Linking** uses **Single Sign On** (“**SSO**”) technology to easily connect your user population to a specific page/course within the Cornerstone portal, without requiring them to re-enter their login credentials. The SSO protocol must be already be established to access Cornerstone before you can set up Deep Linking.

In order to set up **Deep Linking**, you’ll need to be familiar with two important terms:

* **SSO Base URL** – This is created by your Technical Team; who, according to your current SSO set up, can edit your SSO code accordingly and provide the correct Base URL to use for your portal. You’ll need to set up and know your SSO Base URL ***before*** Deep Linking can function\*.
* **Destination URL** – This is the unique identifying URL that is assigned to each page in Cornerstone. **Destination URLs for Portal Modules** are listed in the **Deep Link Admin** section of CSOD. **Destination URLs for Learning Objects** can be found by clicking the **Course Title** in the **Course Catalog** and then looking in the **BASEURL** field at the bottom of the pop-up window.

**Deep Links** are created by combining the **SSO Base URL** for the Portal with a **Destination URL**.

In addition to their use as part of the SSO process, Deep Links can be embedded in emails, and on websites, and work in conjunction with **Email Tags**.

Some **Email Tags** in Cornerstone support Deep Linking and can SSO a user into their Portal before taking them directly to a location defined by the email tag. Examples of these email tags include:

|  |  |
| --- | --- |
| **Email Tags for Deep Linking** | |
| **Email Tag** | **What It Does** |
| TRANSCRIPT.LINK | Opens the Transcript page for the associated Training |
| LAUNCH.TRAINING | Launch a training directly from the email |

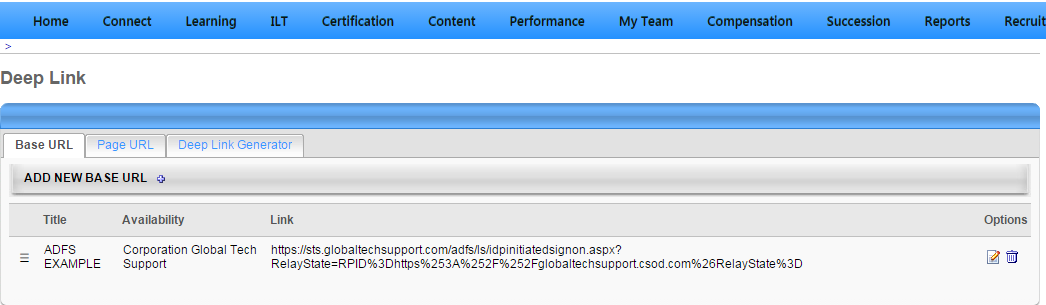
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# \*For more information on setting up a Base URL with your technical team, please see the “Creating a Base URL and Activating Deep Linking” document.Setting Up an SSO Base URL for Your Portal

Once you receive the Base URL from your **Technical Team**, you can insert it in the Deep Linking Module on Cornerstone.

1. Click the **Admin** tab and select **Catalog** from the list of options.
2. Click **Deep** **Links** to navigate to the Deep Linking page.

*If you have already designated an* ***SSO Base URL*** *for your portal, it will appear in this area. Otherwise you can add a new SSO Base URL by clicking on the Plus icon.*



1. Click the **Page URL** tab
2. If you have any specific custom pages you would like to create a deep link to, you can add them here. Click on the plus icon and add the URL link of that page after the <https://clientname.csod.com>
3. Click on the **Deep Link Generator** Tab
4. Choose the Page you would like to generate the deep link for
5. Depending on the page you choose, you may also be able to select a more specific page (eg. The specific LO if you chose LO Details)
6. Click Generate Links
7. This will generate a deep link for this page for all Base URLs you have configured in HTML format. The first default link is a general link, and will take a user to the page if they are logged into the portal. This will not be able to log a user in *and* take them directly to the page, only configuring a Base URL will be able to do that.

*If you would just like the direct deep URL link for the page, without the hyperlink tags, the information will show between the “<ahref=’” and the first “’>”.*